



Nottingham City Council Overview and Scrutiny Committee

Date: Wednesday, 5 August 2020

Time: 2.00 pm

Place: Remote - To be held remotely via Zoom -
<https://www.youtube.com/user/NottCityCouncil>

Councillors are requested to attend the above meeting to transact the following business

Director of Legal and Governance

Governance Officer: Laura Wilson **Direct Dial:** 0115 876 4301

- 1 Apologies for absence**
- 2 Declarations of interests**
- 3 Minutes** 3 - 8
To confirm the minutes of the meeting held on 4 March 2019.
- 4 Membership Change**
To note the resignation of Cllr Azad Choudhry from the Committee and the addition of Cllr AJ Matsiko.
- 5 Committee Terms of Reference** 9 - 10
For Noting
- 6 Council Budget 2020-21** 11 - 56
Report of the Head of Legal and Governance
- 7 Draft Overview and Scrutiny Committee Work Programme 2020/21** 57 - 60
Report of the Head of Legal and Governance
- 8 Provisional Dates of Future Meetings**
To provisionally agree to meet at 2:00pm on the following dates:
2020 – 9 September, 7 October, 4 November, 9 December
2021 – 6 January, 3 February, 3 March, 7 April.

If you need any advice on declaring an interest in any item on the agenda, please contact the Governance Officer shown above, if possible before the day of the meeting

Citizens are advised that this meeting may be recorded by members of the public. Any recording or reporting on this meeting should take place in accordance with the Council's policy on recording and reporting on public meetings, which is available at www.nottinghamcity.gov.uk. Individuals intending to record the meeting are asked to notify the Governance Officer shown above in advance.

Nottingham City Council Overview and Scrutiny Committee

Minutes of the meeting held at in the Ground Floor Committee Room - Loxley House, Station Street, Nottingham, NG2 3NG on Wednesday 4 March 2020 from 2:00pm to 3:53pm

Membership

Present

Councillor Anne Peach (Chair)
Councillor Carole McCulloch (Vice Chair)
Councillor Georgia Power (Vice Chair, items 50-53)
Councillor Maria Joannou
Councillor Gul Nawaz Khan
Councillor Pavlos Kotsonis
Councillor Jane Lakey
Councillor Ethan Radford
Councillor Angharad Roberts

Absent

Councillor Azad Choudhry
Councillor Andrew Rule
Councillor Cate Woodward

Colleagues, partners and others in attendance:

Adrian Mann - Governance Officer
Councillor Adele Williams - Portfolio Holder for Adult Care and Local Transport
Laura Wilson - Senior Governance Officer

50 Apologies for Absence

Councillor Andrew Rule - Council business
Councillor Cate Woodward - unwell

51 Declarations of Interests

In relation to item 53, in the interests of transparency, Councillor Georgia Power declared that she holds a Robin Hood Mobility Pass.

In relation to item 53, in the interests of transparency, Councillor Angharad Roberts declared that she is a director of Nottingham City Transport.

52 Minutes

The Committee confirmed the minutes of the meeting held on 5 February 2020 as a correct record and they were signed by the Chair.

53 Discussion with the Portfolio Holder for Adult Care and Local Transport

Councillor Adele Williams, Portfolio Holder for Adult Care and Local Transport, gave a presentation on the current position in relation to her Local Transport remit and performance in relation to the Council Plan priorities. The following points were discussed:

- (a) the number of people walking, cycling or taking public transport to work has increased by 11%. The newly-introduced Robin Hood Card is an integrated public transport ticket and is now used by more than 50,000 people. Concessionary bus and tram passes for senior citizens continue to be delivered, further concessions are being developed for older people, and tram use has been added to the Robin Hood Mobility Pass. The network of continuous, safer commuter cycling routes has been increased and more 20mph speed limits have been introduced in housing areas, where residents have asked for them. Well-used pavements are gritted in winter as well as roads, to help protect people from slips and falls. The Government has been lobbied for further money to fund essential road and pavements repairs, and funding across longer periods would be extremely useful for supporting longer-term schemes of preventative repair work;
- (b) the priorities over the next four years are to:
- fill 50,000 potholes, replace 250 pavements and resurface 100 roads;
 - campaign for the same transport discounts for 16-21 year-olds as those provided to students;
 - upgrade existing cycle routes and create new ones to encourage more leisure and commuter cycling, in collaboration with the County Council;
 - help Nottingham people access jobs by promoting and building tram network extensions south of Clifton and from Chilwell Park and Ride to the proposed new HS2 Station at Toton, and explore the feasibility of further major tram extensions;
 - increase the frequency of weekend night bus services at peak times;
 - introduce a cheap peak travel offer for people who have concessionary bus passes;
 - introduce contactless payments for bus tram fares and city centre parking and keep Nottingham moving with a comprehensive road and pavement gritting programme;
- (c) there has been significant engagement on the creation of cycle routes in the context of the Broadmarsh shopping centre redevelopment and it is a main aim to enable cyclists to cross the city centre easily and safely, while keeping cycle routes separate to pedestrian routes. Adults cycling on pavements (which can include delivery riders) is a significant problem in parts of the city and strategies need to be in place to ensure that the appropriate monitoring and enforcement action is carried out by Community Protection Officers;
- (d) the Committee asked whether alternative funding sources (such as the Local Access Fund) could be used to support and continue the provision of cycling proficiency courses in schools. This could help to encourage children to cycle to school, rather than being dropped off by car. Currently, officers work with all schools to help them develop travel plans for pupils and staff, in addition to supporting large employers both inside and outside the city area in developing these documents. The models used by other Councils to reduce the number of parents dropping off children outside schools by car will be reviewed to inform a pilot scheme for a car-free school environment, which would need to include extensive consultation with residents living near to schools. 'Walking bus' schemes are in place for some schools and it may be possible to expand these;

- (e) planning and feasibility studies are underway for the further expansion of the tram network, including potential links to Derby and the proposed HS2 station at Toton. A bid to carry out foundation work has been made to the Transforming Cities Fund and, although the project is unlikely to happen soon enough to secure the funding at this stage, it will ensure that the funders are aware of the City's infrastructure plans for the tram network. Currently, the development of new passenger rail lines, or the reopening of stations and lines closed in the past, is not under consideration. The Committee noted that cars and their contents left in Park and Ride facilities can be targets for thieves, so the appropriate security measures should be in place;
- (f) work is underway to increase night bus services and other night-time public transport options. Following wide-ranging consultation, the Robin Hood Mobility Pass will be reinstated. A scheme of public transport travel training for young people is in place, incentivised by the introduction of related travel passes. It is intended to project the public transport network from cuts and to ensure that all citizens live within 400m of a bus route. Where viable, subsidised bus routes can be replaced by a route that is operated commercially, to achieve savings for the Council and enable investment elsewhere on the network. Any potential changes to the legislation from Government on how new bus routes may be established will be kept under review;
- (g) Highways England discovered a defect on the underside of Clifton Bridge and this led to the closure of part of the A52 for safety reasons from 6 February. Following repairs to the damaged steel cable on the left side of the bridge, it was possible to reopen one lane after one week. The Bridge was closed every night for two weeks as works were carried out to reopen a second lane. The plan is now to create a second outbound lane, reopening on 15 March after two weeks of overnight work;
- (h) the full scheme of necessary repairs is projected to take up to a year. Due to this, it will not be feasible to delay all planned road maintenance to the rest of the network, including repairs to Trent Bridge, and repairs will be progressed on a case-by-case basis. However, non-vital works will be delayed. The funding will be in place to enable any emergency roadworks, and the planned work will be completed for the new road system being put in place as part of the Broadmarsh shopping centre redevelopment. A full, detailed timetable for the repairs has been requested from Highways England, with clear dates, so that progress can be monitored in a transparent way and reassurance is given that the fully, required resources are being deployed;
- (i) to help manage the substantial disruption caused by the closure of the Clifton Bridge, funding for a disruption mitigation package has been requested from Highways England. Any citizen support in achieving this funding, such as through petitions, would be very welcome. Car commuters are moving to use the tram and buses to complete the last part of their journey into the city and it is aimed to introduce travel support offers, in addition establishing travel plans with major employers. It is also intended to install more boards to provide live transport information, so that people have more advance warning of issues when planning their travel. The Police support in managing the badly-affected junctions is vital and further funding is needed to sustain this;

- (j) in terms of accountability, Highways England are being asked to provide the recent inspection reports for the bridge and to set whether or not it should have been reasonably possible for the scheme of inspection carried out to have identified the issues that lead to the emergency closure of the bridge. If the inspection regime was carried out to the national standard and would have nevertheless not identified the significant issues in this case, the standards should be reviewed for improvement in future inspections;
- (k) the closure of the bridge represents a significant, unexpected cost to the city, and has had a substantial impact on a wide range of services and people. Clifton Bridge is the only bridge of its type in the city, but officers are now reviewing the other bridges that are maintained by the Council to provide reassurance to citizens that they are safe. A letter has been sent to the Government Minister with responsibility for this area, who has made a general statement in Parliament, and a request has been made to Highways England to improve the way in which it communicates with the Council. To aid communication, the County Council and the Emergency Services also participate in the Council's meetings with Highways England. The Emergency Services have been consulted on how the bridge closure will affect their coverage, but they have not requested specific additional support at this time;
- (l) the Committee was concerned that there is a general public perception that the bridge does not seem to be in good repair, and that it is the Council that is responsible for the bridge – which is owned entirely by Highways England as an agency of Government. The Council has released a number of communications to make this position clear. The Committee noted that Nottingham's traffic congestion rating by the TomTom traffic index for Monday 10 February was more than 200% between 3:00pm and 5:00pm, which was reported nationally as Nottingham being the most congested city in the world. However, according to the data, the average congestion level for this time on a Monday in Nottingham is around 53%. As such, the continual development of the public transport network is needed to combat these levels of congestion;
- (m) the performance of public transport operatives and Council Highways officers immediately following the closure of the bridge was extremely strong, particularly due to the lack of warning. Further network resilience planning is underway and active traffic management strategies are in place, such as making changes to the timings at junctions with traffic lights to respond to the current volumes of traffic. A full risk assessment is in place for the three critical bridges across the Trent and schemes are in place to encourage commuters and visitors to leave their cars as far outside of the city centre as possible and travel in on public transport.

Resolved to write to Highways England to invite a representative to attend the April meeting of the Committee, to brief the members on the fully background, general situation and projected timetable for the repairs to Clifton Bridge, and on the disruption mitigation package that will be put in place.

54 Consultation Working Group Feedback

Councillor Pavlos Kotsonis presented a report on his broad, informal overview of how consultations are carried out by Nottingham City Council, including their limitations

and the potential areas for improvement with the current model of operations. The following points were discussed:

- (a) the Council has moved away from using Survey Monkey because of concerns relating to the security of personal data. Consultations are now carried out using a paperless system called SNAP, which approximately 27 members of staff have been trained to use. Most of the consultations undertaken can be found on the Engage Hub webpage and are open to the public. Some consultations are also carried out in paper form, and translations are provided on request for those who do not speak English as their first language;
- (b) for large-scale projects or those for judicial review, the Research, Engagement and Consultations (REC) team is available to offer advice on how to run effective consultations. The REC consists of two members of staff, who are able to advise relevant colleagues in all departments on their consultation proposals. Consultations for Planning Applications and Traffic matters are carried out separately by those departments and have their own webpages, and some other departments resource carrying out consultations without using the REC team – though they should still be using SNAP;
- (c) consultations are carried out in accordance with the Gunning Principles. They must be started at the formative stage of the decision-making process and allow an appropriate timeframe for response. Consultations must be readily understandable, relevant and informative, and respondents should be informed of the outcomes of the consultation and how their input affected the decision-making on the particular issue. As participation in consultations is self-selecting, it can be difficult to achieve a fully representative return, so strong attention must be given to reaching as many affected groups as possible as part of the process, to avoid important voices not being heard;
- (d) to engage in effective consultation, the engagement skills within the REC team need to be reflected across the Council as a whole, and this could be done through the creation of a best practice guide for colleagues. The Engage Hub and the active consultations do need to be displayed prominently on the Council's website, with a clear indication of its purpose. Although other consultation process take place separately, such as for Planning and Traffic issues, they should nevertheless be signposted through the Hub;
- (e) some departments carry out consultations using external consultants, so a spending review should be carried out in this area to scrutinise the associated costs and ensure efficiency. Clarity should be sought on what the current spending is on consultations in terms of the capital expenditure and the actual spend, taking into account staff time. This spending should also be split to differentiate between the cost of statutory consultations, and the funds used for non-statutory consultations;
- (f) careful consideration should be given to non-statutory consultations to ensure that they bring added value to decision-making, and that the right questions are asked in the right way. Consultation documents should be as inspiring as possible and the impact of feedback should be made clear to respondents, so citizens are shown that their voice is heard in decision-making. Face-to-face contact and focus

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groups are an effective alternative to questionnaires in gaining citizens' views, but their use is limited due to the greater cost. However, it is always important for councillors to engage with their constituents as part of the consultation process.

Resolved to:

- (1) endorse the recommendations as set out in the report;**
- (2) request that the Portfolio Holder for Communities considers the viability of a Council-wide review of the spending on consultations each year, to take into account both the capital and actual spend (including staff time) in this area, and differentiate between the cost of statutory and non-statutory consultations.**

55 Work Programme Development 2020/21

Laura Wilson, Senior Governance Officer, presented a report on some potential issues for scrutiny by the Committee for the 2020/21 municipal year. Committee members identified the following as important issues to address:

- (a) registration on the Electoral Register, how this can be increased and how under-represented groups can be encouraged to register to vote;
- (b) affordable housing, and whether the provision is adequate and affordable for local residents;
- (c) how different employment services mesh together and how effective they are in meeting their targets;
- (d) what has been done to date to improve fire safety in residential housing, following the Grenfall Tower disaster.

56 Work Programme 2019/20

The Committee noted the Work Programme for the remainder of the 2019/20 municipal year, and that Highways England will be invited to attend the April meeting to discuss the current scheme of repair works required to Clifton Bridge.

Overview and Scrutiny Committee – Terms of Reference

- (a) To set, manage and co-ordinate the overview and scrutiny work programme to ensure all statutory roles and responsibilities accorded to the overview and scrutiny function, with the exception of health scrutiny, are fulfilled, including the ability to:
 - i. hold local decision-makers, including the Council's Executive, to account for their decisions, action and performance;
 - ii. review policy and contribute to the development of new policy and the strategy of the Council and other local decision-makers where it impacts on Nottingham residents;
 - iii. explore any matters affecting Nottingham and/ or its residents;
 - iv. make reports and recommendations to relevant local agencies with respect to the delivery of their functions, including the Council and its Executive;
- (b) to maintain an overview of key strategic issues relevant to Nottingham and its residents to inform decisions about the work programme so that it is focused on, and adds value by the examination of, issues of local importance and concern;
- (c) to monitor the effectiveness of the overview and scrutiny work programme and the impact of outcomes from overview and scrutiny activity;
- (d) to work with other scrutiny committees, to support effective delivery of a co-ordinated overview and scrutiny work programme.
- (e) to establish a sub-committee known as the Call-In Panel to meet as required to consider call-in requests in accordance with the Council's Call-In Procedure;
- (f) to commission time-limited review panels (no more than 1 panel at any one time) to carry out a review of a matter within its remit. Commissioning includes setting the remit, initial timescale and size of membership to meet the needs of the review to be carried out. Such review panels will be chaired by the Chair of the Overview and Scrutiny Committee;
- (g) to consider requests for Councillor calls for action;
- (h) to receive petitions in accordance with the Council's Petitions Scheme;
- (i) to commission separate policy briefings to inform councillors about current key issues relevant to Nottingham, to aid decisions about the future overview and scrutiny work programme and prepare Councillors to undertake overview and scrutiny work that has already been commissioned;
- (j) to co-opt people from outside the Council to sit on the Committee or any review panels it commissions, to support effective delivery of the work programme.

The Committee has 12 members. Membership must not include members of the Executive Board. The Committee is politically balanced.

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**Overview and Scrutiny Committee
05 August 2020**

Council Budget 2020-21

Report of the Head of Legal and Governance

1 Purpose

- 1.1 To enable the Committee to scrutinise:
- the Council's response to the in-year budget situation,
 - the process being followed to develop an interim budget,
 - any lessons learned to date and
 - to look forward to the 2021/22 budget process.

2 Action required

- 2.1 To consider the information contained in the Executive Board reports attached as Appendices A and B, and that presented by the Portfolio Holder and colleagues, ask questions and provide input into the process.

3 Background information

- 3.1 The Council, in common with many other local authorities across the country, is currently facing an extremely challenging budget situation resulting from the Covid-19 pandemic and the forecast budget gap in 2020/21 of £77.085m. Savings have been identified and are being consulted upon and an interim budget will be taken to council for approval in the Autumn.
- 3.2 Reports were taken to Executive Board in June and July identifying impact of the pandemic on the Council's finances and outlining the financial position. These are attached as Appendices A and B for information. Following the Executive Board meeting in July a public consultation on the savings proposals was launched. This closes on 18 September and can be viewed at <https://www.nottinghamcity.gov.uk/engage-nottingham-hub/open-consultations/new-202021-budget-saving-proposals/>.
- 3.3 Councillor Sam Webster, Portfolio Holder for Finance, Growth and the City Centre, Laura Pattman, Strategic Director of Finance and Chief Finance Officer and Theresa Channell, Head of Strategic Finance will be attending the meeting and will present further information for the committee to consider.

4 List of attached information

- 4.1 Appendix A – Report to Executive Board, 29 June 2020, on Council Financial Position - Financial Risk Assessment

Appendix B – Report to Executive Board, 21 July 2020, on Council Financial Position - 2020/21 Budget Update.

5 Background papers, other than published works or those disclosing exempt or confidential information

5.1 None

6 Published documents referred to in compiling this report

6.1 See above

7 Wards affected

7.1 All

8 Contact information

8.1 Nancy Barnard, Governance and Electoral Services Manager,
nancy.barnard@nottinghamcity.gov.uk.

Executive Board 29th June 2020

Subject:	Council Financial Position – Financial Risk Assessment
Corporate Director(s)/Director(s):	Laura Pattman, Strategic Director Finance and S151 Officer
Portfolio Holder(s):	Councillor Sam Webster, Portfolio Holder for Finance, Growth and the City Centre
Report author and contact details:	Laura Pattman, Strategic Director of Finance Email:laura.pattman@nottinghamcity.gov.uk
Subject to call-in:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Key Decision:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Criteria for Key Decision:	
(a) <input type="checkbox"/> Expenditure <input type="checkbox"/> Income <input type="checkbox"/> Savings of £1,000,000 or more taking account of the overall impact of the decision	
and/or	
(b) Significant impact on communities living or working in two or more wards in the City <input type="checkbox"/> Yes <input type="checkbox"/> No	
Type of expenditure: <input type="checkbox"/> Revenue <input type="checkbox"/> Capital	
Total value of the decision: None	
Wards affected: All	
Date of consultation with Portfolio Holder(s): 19 th June 2020	
Relevant Council Plan Key Theme:	
Nottingham People	<input checked="" type="checkbox"/>
Living in Nottingham	<input checked="" type="checkbox"/>
Growing Nottingham	<input checked="" type="checkbox"/>
Respect for Nottingham	<input checked="" type="checkbox"/>
Serving Nottingham Better	<input checked="" type="checkbox"/>
Summary of issues:	
<p>The City Council, like all other local authorities across the country, has seen a substantial and sustained reduction in Government funding because of austerity policies. Alongside this reduction in grant income, Nottingham has seen increased demand for a number of services, for example Adult Social Care and Children in Care. In the period from 2010/11 to 2019/20, the Council has had to make cumulative savings totalling £271.4m and a further £15.623m of savings are included within the 2020/21 budget.</p> <p>Along with many other Local Authorities in the UK the Council's budget is now under severe strain due to the impact of Covid-19.</p> <p>At its meeting on 9 March Council approved a balanced budget for 2020/21. The projected MTFO gaps for 2021/21 and 2022/23 were £24.6m and £30.1m respectively. This report sets out how the overall financial position of Nottingham City Council has shifted due the impact of Covid-19 and makes recommendations regarding addressing the situation. The report considers the following:</p> <ul style="list-style-type: none"> • The impact of Covid-19 on the overall financial position of the Council • April revenue monitoring • Other significant financial issues unrelated to Covid-19 – including our Capital Programme 	

- The response to the overall financial position

Exempt information:

N/A

Recommendation:

1. Executive Board are recommended to note the overall in-year financial position of the Council as set out in this paper. Additionally, Executive Board are recommended to note the significant impact that the Covid-19 pandemic has had on the income and expenditure of the Council.
2. Executive Board are asked to note the substantial lobbying that is underway to secure further financial support from government to stabilise the financial position of the Council.
3. Executive Board are asked to note the financial gap for this financial year and approve the activities underway to address the position in the form of the extension of spending controls, the identification of in-year savings and the review of reserves.
4. Executive Board are asked to note that if additional savings and the review of reserves are believed to be insufficient to ensure a balanced budget position in the professional judgement of the s151 Officer, then a Section 114 Report will be issued.
5. Executive Board are asked to note that the s151 Officer will keep the financial position under continuous review
6. Executive Board are asked to note that a review of the capital programme is underway
7. Executive Board are asked to note that progress on the implementation of a minimum level of £15.5m of savings will be presented to the Board for approval in July.
8. Executive Board are asked to note that an updated Medium Term Financial Strategy will be presented to Executive Board in September

1 Reasons for recommendations and background to the decision

- 1.1 City Council, like all other local authorities across the country, has seen a substantial and sustained reduction in Government funding because of austerity policies. Alongside this reduction in grant income, Nottingham has seen increased demand for a number of services, for example Adult Social Care and Children in Care. In the period from 2010/11 to 2019/20, the Council has had to make cumulative savings totalling **£271.4m** and a further **£15.623m** of savings were agreed within the 2020/21 budget.

1.2 At its meeting on 9 March Council approved a balanced budget for 2020/21. The projected MTFO gaps for 2021/21 and 2022/23 were £24.6m and £30.1m respectively. This report sets out how the overall financial position of Nottingham City Council has shifted due the impact of Covid-19 and makes recommendations regarding addressing the situation. The report considers the following:

- The impact of Covid-19 on the overall financial position of the Council
- April revenue monitoring
- Other significant financial issues unrelated to Covid-19
- The response to the overall financial position

1.3 Given the scale of the financial challenge now faced by the Council it is necessary to refresh the Council's MTFO as well as plan to deal with the immediate in-year issues.

1.4 The response to the Covid-19 pandemic has resulted in immediate and significant financial implications for the local economy, communities and citizens as well as the Council itself. The longer term impact of Covid-19 in Nottingham will continue to emerge over time and will need to be continued to be assessed, monitored and responded to.

1.5 As the impact of the Pandemic became clearer the Government announced a series of measure to support the economy, which include the ability to furlough Staff, business loans and grants, targeted business rate relief and deferral of certain tax payments. The Government also recognised the significant financial impact of Covid-19 on Local Authorities and to date has provided £3.2bn to the sector.

1.6 To date Nottingham City Councils' total allocation of un-ringfenced government grant stands at £19m and a Hardship grant to help provide Council Tax relief to vulnerable citizens of £4.022m. Other funding has been provided in the forms of emergency Business grants and Business rates relief in order to support the economy through lock-down, totalling **£63.436m**.

1.7 The Ministry of Housing, Communities and Local Government (MHCLG) has instigated a monthly reporting requirement for Local Government regarding the financial impact of Covid-19. The first of these returns was provided in mid-April, with a second following in May. Subsequently the Council has completed a forecast of its position based upon its April financial results for the remainder of the financial year. A third return was provided on 18th June with a further return expected in July.

1.8 It is not custom and practice to forecast in the first month of the year. However, given the quantum of the financial impact which emerged as part of the first 2 MHCLG returns, on the recommendation of the s.151 Officer monitoring took place, given the significant risk identified within the budget.

1.9 The initial assessment provided to MHCLG in April assumed that the impact of Covid-19 would be limited to a three-month period. Due to the emerging situation it became clear by the May submission that the impact was likely to be for at least a six-month period and in some

cases (e.g. our commercial activity) for the whole financial year. As a consequence, the financial impact of Covid-19 (as reported to MHCLG) rose significantly by £25.539m

- 1.10 Further to the May submission of MHCLG data the Council determined its April forecast position. This included some non Covid-19 related over and under spends.
- 1.11 Prior to Covid-19 the Council was also facing significant financial risks in relation to:
- Historic related Employee issues
 - Risks relating to Group Companies
 - Capital Programme Funding requirements
- 1.12 The impact of Covid-19 on these pre-existing risks has been to act as a catalyst to those risks manifesting as issues in some cases. It is important to stress that the Council could have had more alternatives to deal with those issues, however the current Covid-19 operating context has placed the financial flexibility of the Council under severe strain.
- 1.13 The impact of Covid-19 alone means that the Council is now facing a shortfall in funding of 65.719m in this financial year. This means without additional funding forthcoming from Central Government, changes to local services will be inevitable if the Council's budget is to remain balanced in the medium term.

Financial Impact of Covid-19

- 1.14 Considerable work has been undertaken throughout the Council to understand the overall financial impact of Covid-19. It is important to caveat the estimates, given that the impacts continue to be part of an emerging picture and will continue to be refined, assessed, monitored and addressed. Some of the assumptions are easier to determine e.g. lost income. Other impacts are more difficult to estimate and are dependent on the length of lock down, e.g. the impact on Council Tax, Business Rates and Universal Credit Claimants. They will impact in 21/22 and potentially beyond.
- 1.15 The current estimates show that the financial impact defined as – lost income, increased expenditure and savings which can no longer be delivered is approximately £85.5m. When the impact of the current level of Covid-19 Government grant is taken into account the Council is facing an un-funded Covid-19 estimated impact of £65.719m. The level of General Fund reserve the Council holds is £11m. This does not take into account the impact of the 2019/20 overspend of £6.754m.
- 1.16 The approach to forecasting the impact will continue to be assessed, refined and monitored as the financial year continues. Vital to this is an assessment of the impact of Covid-19 on collection rates and debt which will emerge in the two significant sources of funding for the council in Council Tax and Business Rates.

1.17 Many of the original assumptions that the 2020/21 MTFP was based upon have now significantly shifted. These include but are not limited to:

- Staffing costs in social care
- Protective Personal Equipment (PPE)
- Furloughing of staff
- The ability to deliver 2020/21 savings
- Commercial Property Income
- Other Commercial Income – e.g. Commercial Waste, Catering Services
- Dividends and returns received by group companies' e.g. Nottingham City Transport and Scape
- Funding assumptions – Business Rates and Council Tax in particular – this will have significant impact in 2021/22 and future years
- The impact of Covid-19 on the capital programme
- The impact of Covid-19 on the HRA

1.18 Given the impact of all of the above it is clear that the shortfall in funding from the government places the Council in such a position that the current ways of working and services will be impacted significantly. This means that in order to ensure a balanced budget position in 2020/21 in year action is required. This action is set out from paragraph 1.27 onwards.

April Monitoring

1.19 As mentioned in paragraph 1.8 the s151 Officer took a decision to undertake full forecasting and financial monitoring activity in April, which in normal circumstances would not take place. The forecast overspend position of the Council as at Period 1 is £76.085 m. The financial position is shown in Table 1 below.

1.20 The results of April's monitoring have been reconciled to the information supplied to MHCLG. However, the two positions will be slightly different as business as usual impacts are also taken into account in the forecast position.

Table 1 – April 2020 Monitoring Forecasting

TABLE 1: 2020/21 BUDGET GAP	
Budget Item	Original Savings £m
Covid-19 increased costs & lost income	77.379
Unachievable saving proposals as agreed in March 2020	8.162
Gross Covid-19 Impact	85.542
Government Grant	(19.823)
Net Covid-19 Impact	65.719
BAU forecast overspend	3.612
Forecast 2020/21 Gap	69.331
Carried over 2019/20 Overspend	6.754
Total Gap	76.085

1.21 As can be seen from the above the results of the first monitoring period represent a significant forecast over spend position for 2020/21. This means the options for the Council are:

1. Seek assurance that the full financial impact of Covid will be covered by Central Government as was promised at the start of the lock down period;
2. Or if this is not forthcoming produce a revised Medium Term Financial Strategy to implement immediate savings and a review of the adequacy of the Council's reserves;
3. To consider in light of the two actions above whether a time may be reached when the s151 Officer issues a statutory s114 notice – the last resort option. The Chartered Institute of Public Finance have recently published updated guidance regarding this process in light of Covid-19.

Other Significant Financial Issues

1.22 There are a number of other significant financial issues which were being faced by the Council prior to Covid-19. The fact that the operating context is so impacted by Covid-19 has meant that some of these financial issues are being realised.

1.23 In accordance with IFRS 9 the Council has made available a significant provision to cover the loans, parent guarantees and equity in relation to Robin Hood Energy (RHE). (RHE is a wholly owned subsidiary of the Council run on a not for profit basis, set up to tackle fuel poverty. It supplies gas and electricity to residential and business customers.

1.24 In addition there have been significant impacts in relation to the Council's Capital Programme schemes. Pre-Covid-19 Business cases will now be reviewed to ensure their continued viability and affordability.

The potential impact of this is not captured in the current Covid-19 financial impact.

- 1.25 There are currently salaries which are capitalised, such as those staff working in Development and Growth and Commercial and Operations. These are staff that are working on capital schemes. A significant proportion of these schemes are now not progressing or have been delayed. These salary costs will now be charged to revenue for which no budget exists. Work is underway to identify the value of the revenue pressure, an estimate of this has been included in the costs of Covid-19 returned to the Government.
- 1.26 The Council also had been forecasting an over-spend in relation to its Children's Services budgets amounting to £3.6m some of which is in relation to the recent Children's Services focused visit from OFSTED.

Response to the Overall Financial Position

- 1.27 Under section 151 of the Local Government Act 1972 there is a requirement for Local Authorities to put into place appropriate arrangements for the financial administration of each Authority. Each authority has an individual responsible for discharging those statutory arrangements, known as the Section 151 Officer. In Nottingham City Council the role that carries those responsibilities is the Strategic Director of Finance.
- 1.28 If, in the professional judgement of the s151 Officer, based upon the best information available to her, the Council is unable to deliver a balanced budget in 2020/21, she is required to issue a Section 114 Report.
- 1.29 The s151 Officer will keep the financial position of the Council under constant review. In the event that a professional judgement is made that the issuing of a Section 114 notice is necessary, a report will be prepared and issued after suitable consultation within the Council and with the External Auditor. It would also be necessary to provide updates to Audit Committee, Scrutiny and the Opposition Leadership. After the issue of such a report further spending controls would be in place to cease all but spend on statutory activity.

2 Other options considered in making recommendations

- 2.1 As this report is for information and noting no alternative options have been considered.

3 Finance colleague comments (including implications and value for money/VAT)

- 3.1 Financial comments are included throughout this report.

4 Legal Comments (including Crime and Disorder Act implications)

- 4.1 The reference to a notice under s114 is to a duty conferred by section 114 of the Local Government Finance Act 1988. That section sets out the duties and

responsibilities that are required of the s151 officer in certain defined circumstances. In all other regards the proposals contained in the report raise no significant legal issues, nor do they raise any crime and disorder implications.

5 Strategic Assets & Property colleague comments (for decisions relating to all property assets and associated infrastructure)

5.1 None.

6 Social value considerations

6.1 None

7 Regard to the NHS Constitution

7.1 Not applicable.

8 Equality Impact Assessment (EIA)

8.1 Has the equality impact of the proposals in this report been assessed?

No



An EIA is not required because:

There are no decisions within the report which require an EIA.

9 List of background papers relied upon in writing this report (not including published documents or confidential or exempt information)

9.1 None.

10 Published documents referred to in this report

10.1 Medium Term Financial Plan (MTFP) considered at Council on 9th March 2020

Executive Board – 21 July 2020

Subject:	Council Financial Position – 2020/21 Budget Update
Corporate Director(s)/Director(s):	Laura Pattman, Strategic Director of Finance and S151 Officer
Portfolio Holder(s):	Councillor Sam Webster, Portfolio Holder for Finance, Growth and the City Centre
Report author and contact details:	Laura Pattman, Strategic Director of Finance and S151 Officer
Subject to call-in:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Key Decision:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Criteria for Key Decision:	
(a) <input type="checkbox"/> Expenditure <input type="checkbox"/> Income <input type="checkbox"/> Savings of £1,000,000 or more taking account of the overall impact of the decision	
and/or	
(b) Significant impact on communities living or working in two or more wards in the City <input type="checkbox"/> Yes <input type="checkbox"/> No	
Type of expenditure:	<input type="checkbox"/> Revenue <input type="checkbox"/> Capital
Total value of the decision:	Nil
Wards affected:	All
Date of consultation with Portfolio Holder(s):	Throughout June and July
Relevant Council Plan Key Theme:	
Nottingham People	<input checked="" type="checkbox"/>
Living in Nottingham	<input checked="" type="checkbox"/>
Growing Nottingham	<input checked="" type="checkbox"/>
Respect for Nottingham	<input checked="" type="checkbox"/>
Serving Nottingham Better	<input checked="" type="checkbox"/>
Summary of issues (including benefits to citizens/service users):	
<p>This report provides an update on the 2020/21 Budget and the financial impact of the Covid-19 pandemic. It follows on from the Council Financial Position – Financial Risk Assessment report which was approved by Executive Board on 29 June 2020.</p> <p>The report set out the significant financial challenges resulting from the pandemic and the forecast budget gap in 2020/21 of £76.085m. There were a number of actions contained within the report including the requirement to identify and implement a minimum level of £15.5m of savings.</p> <p>Portfolio Holders and the Corporate Leadership Team (CLT) have been working together to identify savings and efficiencies over the past months. This report proposes new in year budget proposals of £12.505m which are detailed within Appendix 1a-j. Some of these proposals will be subject to public consultation ahead of Full Council on 5 October 2020.</p> <p>Other activity that has been undertaken to reduce the budget gap includes:</p> <ul style="list-style-type: none"> • A thorough and comprehensive review of earmarked reserves. • Continuation of the existing spending controls which includes ceasing non-essential spending and a recruitment freeze. • Longer term savings through opening of a Voluntary Redundancy Scheme. • Continue to work with Ministry of Housing, Communities and Local Government (MHCLG) and lobbying of Government for additional funding to fully support the increased expenditure and reductions in income as a direct result of Covid-19. 	
On 2nd July Government announced a further package of financial support for Local	

Government. The full details of this funding has not yet been confirmed, although initial estimates indicate that additional funding in the region of **£20m** may be received for 2020/21.

The latest budget gap is **£62.272m** and reflects the additional grant of **£3.723m** and new savings and efficiencies identified of **£12.505m**.

In September 2020 an updated Medium Term Financial Strategy (MTFS) which includes Quarter 1 2020/21 financial monitoring, a 2020/21 Interim Budget, updates following public consultation and any new updates in Government funding will be presented to Executive Board. This will then be presented to Full Council on 5 October where approval for the Interim Budget and MTFS will be requested.

Exempt information: None

Recommendation(s):

- 1 To note:
 - i. The latest 2020/21 budget gap of **£62.272m**
 - ii. That the S151 Officer will keep the financial position under continuous review, this includes a new corporate approach to reserves with the S151 Officer or Deputy S151 Officer approving all movements in reserves
 - iii. An updated MTFS will be presented to Executive Board in September ahead of Full Council on 5 October 2020
 - iv. Weekly financial appraisal of the financial position of the Council to be undertaken by the S151 Officer and Finance Leadership Team
- 2 To note, endorse and release the consultation proposals as set out in paragraph **2.3** and **Table 2** of the report for formal public, staff and Trade Union consultation, noting that further details relating to the individual proposals are contained within **Appendix 1a-j**

1 Reasons for recommendations

- 1.1 Prior to Covid-19 Councils have, for a number of years, operated in a challenging financial situation. In the period from 2010/11 to 2019/20 the Council has had to make cumulative savings totalling **£271.4m** and, prior to Covid-19, has had to make difficult financial decisions about the services it provides in order to close the budget gap.
- 1.2 The current Medium Term Financial Plan (MTFP) was approved by Council on 9 March 2020. The budget for 2020/21 included new savings of **£15.623m** and pressures of **£17.911m**. The budget was balanced for 2020/21 however the MTFP included projected budget gaps in 2021/22 and 2022/23 of **£24.565m** and **£30.075m** respectively.
- 1.3 This challenging budget position has resulted in the Council having four consecutive overspend outturn positions since 2016/17. The Executive Board on 29 June 2020 approved a draft 2019/20 outturn overspend position of **£6.754m**, of which **£2.924m** was directly attributable to Covid-19. Previous overspend positions from 2016/17 to 2018/19 were **£2.522m**, **£4.215m** and **£1.681m** respectively. In order to mitigate as much as possible the prior year overspends a series of one-off measures have been utilised which has reduced the Council's future budget flexibility. It should also be noted that the approved 2020/21 budget includes **£8.783m** of one-off items.
- 1.4 Executive Board on 29 June 2020 approved the Council Financial Position – Financial Risk Assessment report. This report considered the following:
 - The impact of Covid-19 on the overall financial position of the Council
 - April revenue monitoring (Period 1);

- Other significant financial issues unrelated to Covid-19 – including our capital programme and our financial risk exposure;
- The response to the overall financial position.

1.5 The April (Period 1) forecast showed a 2020/21 budget gap of **£76.085m**. The latest budget gap is **£62.272m** and reflects the additional grant and new savings and efficiencies identified of **£12.505m**. This represents a significant forecast overspend position for 2020/21.

The options for the Council are:

- Seek assurance that the full financial impact of Covid-19 will be covered by Central Government, as was promised at the start of the lock down period;
- If this is not forthcoming produce a revised MTFS to identify further savings and a further review of the adequacy of the Council's reserves;
- To consider in light of the two actions above whether a time may be reached when the S151 Officer issues a statutory S114 notice – the last resort option. The Chartered Institute of Public Finance has recently published updated guidance regarding this process in light of Covid-19.

1.6 This report provides an update on the strategy to close the forecasted 2020/21 budget gap, these measures include:

- Continuation of spending controls within the Council, this includes recruitment freeze and the ceasing of all non-essential spend;
- New in year 2020/21 savings and efficiency proposals;
- Review of earmarked reserves including the potential to temporarily release reserves which will be required to be paid back over the medium term;
- An updated MTFS which will be based on Quarter 1 2020/21 monitoring and will include the latest position on Government funding.

2 Background

2.1 Government Funding received to date

To date the Council has received **£19.823m** of Government funding from tranche 1 and 2 towards the costs of Covid-19.

On 2 July 2020 Robert Jenrick, the Secretary of State for Housing, Communities and Local Government, announced a further package of financial support for local government (tranche 3). This included:

- A further **£500m** of funding to cover local authority spending pressures;
- A scheme to compensate income losses from sales, fees and charges. All relevant losses will be compensated at 75 pence in the pound for losses above the first 5% of budgeted income;
- Phased repayment of Collection Fund deficits over the next three years.

The allocations for the additional national funding of **£500m** have been announced and Nottingham's allocation will be **£3.723m**.

At the time of writing this report the exact details of MHCLG's calculations and how much the Council's allocation will be in respect of this funding is as yet unknown. However, initial estimates indicate that additional funding in the region of **£20m** (including the **£3.723m** in relation to pressures) may be received for 2020/21.

It should be noted that even after this further funding there is still expected to be a significant budget challenge. The expectation is for Government to provide full financial assistance to enable the Council to fulfil its requirements to deliver services to the citizens of Nottingham by:

- Provide for the full cost incurred by local authorities in relation to Covid-19;
- Compensate for all reduced income from fees and charges that have been impacted by Covid-19;
- Underwrite the shortfall in Business Rates resulting from Covid-19 in full;
- Compensate the Council for any shortfall against budget regarding the level of Council Tax collected as a result of Covid-19 in full;
- Fund 100% of the Local Council Tax Support (LCTS) scheme to protect authorities against loss of council tax income due to an increase in claimants;
- Public Works Loans Board (PWLB) debt – increased flexibility and reduce interest rates for PWLB debt.

2.2 Monthly MHCLG returns

Throughout the pandemic the Council has been required to project the financial impact of Covid-19 on the 2020/21 budget and submit a monthly return to MHCLG. The third submission to MHCLG on 19 June 2020 was based on Period 1 monitoring. **Table 1** details items in addition to the Period 1 (April) monitoring included within the MHCLG return.

Budget Item	2020/21 £m
Period 1 Covid-19 extra spend and lost income	77.379
Additional Covid-19 items not in Period 1 forecast*	2.415
Unachievable 20/21 budget savings	8.162
Forecast Covid-19 Gap	87.957

*The additional Covid-19 items include £1m in relation to Childrens Social Care costs

2.3 New savings proposals of £12.505m for 2020/21

The Council Financial Position – Financial Risk Assessment report as approved at Executive Board on 29 June 2020 outlined the requirement for a minimum of **£15.5m** in year savings to assist in the financial challenge faced by the Council. Throughout June and July Portfolio Holders and the Corporate Leadership Team have been working together to identify new savings and efficiencies for 2020/21. **Table 2** below summarises the proposed savings by lead Portfolio with full details contained within **Appendix 1a-j**. These savings will be presented as part of the budget update report to September Executive Board and Council in October and will be subject to appropriate consultation.

It should be noted that not all proposals will require consultation as many of the proposals are in relation to the release of one off funds, service efficiencies, grant maximisation or relate to activities which cannot be undertaken due to Covid-19. Work is on-going to identify further savings and any updates will be included within the September Executive Board report.

Table 2: Portfolio Proposals	
Lead Portfolio	2020/21 £m
Adult Care & Local Transport	(5.909)
Children & Young People	(0.245)
Communities	(0.675)
Early Years, Education & Employment	(0.653)
Energy, Environment & Democratic Services	(0.639)
Finance Growth & the City Centre	(2.811)
Health, HR & Equalities	(0.427)
Housing, Planning & Heritage	(0.155)
Leisure, Culture & IT	(0.680)
Regeneration, Safety & Communications	(0.313)
Total	(12.505)

2.4 Voluntary Redundancy Programme

The Council will be using a voluntary redundancy (VR) approach to deliver further ongoing savings to support both the in-year and medium term financial position. This was approved on Friday 19 June 2020 by Appointments and Conditions of Service Committee (ACOS). The scheme is now open for expressions of interest and the scheme will close in August 2020. The cost associated with this programme will be met from a combination of existing budgets and reserves.

2.5 Other Significant Financial Issues and the use of Earmarked Reserves

The June Executive report set out a number of other significant financial issues which were being faced by the Council prior to Covid-19. The fact that the operating context is so impacted by Covid-19 has meant that some of these financial risks are manifesting in issues.

A thorough and extensive review of reserves has been undertaken and these will be included as part of the Medium Term Financial Strategy reported to Executive Board in September 2020.

All earmarked reserves will be held corporately with the S151 or Deputy S151 Officer approving any reserve movement requests. This will be considered in the context of the overall financial risk facing the council and the adequacy of reserves to cover the risk.

2.6 Collection Fund

The impact of Covid-19 is reducing the Council's income received from Council Tax and Business Rate income. This negative impact on the Collection Fund will materialise in 2021/22 and is therefore excluded from the 2020/21 in-year monitoring. It should be noted that this will be a significant pressure to the next MTFP for 2021/22+. The latest MHCLG announcement on 2 July 2020 outlined that support for pressures on Council Tax and Business Rates income will be addressed at the next spending review which is expected later in 2020. Given the proportion of funding that is generated from these areas, this will represent a significant impact on the future funding of the Medium Term Financial Outlook (MTFO).

2.7 Updated Budget gap for 2020/21

The mitigations outlined in this report shows that without further funding the budget gap for 2020/21 is **£62.272m** and is shown in **Table 3**. This excludes the impact of further Government funding in relation to Tranche 3 income compensation, any borrowing from reserves and the impact of non Covid-19 related issues.

Table 3 : Updated Budget gap	
Budget item	£m
Period 1 Covid-19 extra spend and lost income	77.379
Additional Covid-19 items not in Period 1 forecast	2.415
Unachievable 2020/21 budget savings	8.162
Gross Covid-19 Impact	87.957
Government Grants tranche 1 and 2	(19.823)
Government Grants tranche 3 (pressures)	(3.723)
Income compensation	TBC
Net Covid-19 Impact	64.411
Business As Usual (BAU) forecast overspend	3.612
Carried over 2019/20 Overspend	6.754
2020/21 Budget Gap	74.777
Savings and Efficiencies - Consultation Proposals	(12.505)
Remaining Budget Gap	62.272

It should be noted that the figures quoted above are based on Period 1 forecasts and continue to be based on assumptions around the estimated impact on services when lockdown is released and undoubtedly these forecasts will be subject to variation as more intelligence is gathered. The first quarter (Period 3) will form the basis of the next MHGLG return in July and will be reported as part of the next budget update.

Work continues with Portfolio Holders and CLT to identify new savings and review the latest financial impacts of the pandemic on the in-year forecast.

2.8 Medium Term Financial Strategy (MTFS)

Full monitoring of the 2020/21 budget position continues to take place every month and September Executive Board will be presented with a refreshed MTFS. This report will detail the Quarter 1 financial monitoring for 2020/21, a refreshed Medium Term Financial Outlook, updates following public consultation on the savings proposals, outcomes of the review of reserves and recommend a revised Budget to Full Council on 5 October 2020. This report will also include any further confirmed Government announcements on additional funding.

In addition to the regular forecasting, the Finance Leadership team will consider the weekly review of the financial position of the Council.

3 Other options considered in making recommendations

- 3.1 Throughout the period of review a number of individual cost reduction, income and investment options are considered. These in turn impact on the level of reserves. This report presents the final overall package of detailed proposals which together seek to balance levels of investment, cost reductions and an appropriate level of income.

4 Finance colleague comments (including implications and value for money/VAT)

4.1 The current and future financial climate for local government represents a significant risk to the Council's priorities and ambitions. Whilst the Council continues to make every effort possible to protect the front line delivery of services, it is clear that the position remains unsustainable without further financial support from Government to fully fund the impact of Covid-19.

5 Legal and Procurement colleague comments (including risk management issues, and legal, Crime and Disorder Act and procurement implications)

5.1 The reference to a notice under s114 is to a duty conferred by section 114 of the Local Government Finance Act 1988. That section sets out the duties and responsibilities that are required of the S151 officer in certain defined circumstances. In all other regards the proposals contained in the report raise no significant legal issues, nor do they raise any crime and disorder implications

6 Strategic Assets & Property colleague comments (for decisions relating to all property assets and associated infrastructure)

6.1 None

7 Social value considerations

7.1 None

8 Regard to the NHS Constitution

8.1 Not applicable

9 Equality Impact Assessment (EIA)

9.1 Has the equality impact of the proposals in this report been assessed?

Equality Impact Assessments are being carried out, where appropriate, for all relevant budget proposals.

10 List of background papers relied upon in writing this report (not including published documents or confidential or exempt information)

10.1 None

11 Published documents referred to in this report

11.1 Council Financial Position – Financial Risk Assessment, 29 June 2020 Executive Board

<https://committee.nottinghamcity.gov.uk/documents/s104181/Council%20Financial%20Position%20-%20Financial%20Risk%20Assessment.pdf>

Medium Term Financial Plan (MTFP), 18 February 2020 Executive Board

<https://committee.nottinghamcity.gov.uk/ieListDocuments.aspx?CId=177&MId=7979>

Budget 2020/21 – 9 March 2020 City Council

<https://committee.nottinghamcity.gov.uk/documents/s101180/BUDGET%20202021.pdf>

	Department	Service Area	Title of Proposal	Narrative	Duration	2020/21 £m
1	C&A - Adults	Adults	Inter authority care provision costs	Rebase of inter authority care provision costs - post dispute resolution	One-off	(0.691)
2	C&A - Adults	Adults	Rebase of assumed costs	Rebase of assumed costs following package and aligned funding reviews	One-off	(0.602)
3	C&A - Adults	Adults	Non recurrent external funding	Non recurrent external funding that supports initiatives already captured in the 2020-21 MTFP	One-off	(0.050)
4	C&A - Adults	Adults	Assessment & Provision	Staffing review across Assessment & Provision to deliver efficiencies	Ongoing	(0.122)
5	C&A - Adults	Adults	Volunteering offer in communities	Delivery of a more robust integrated volunteering offer in communities - led by Adult Social Care and Neighbourhood Management	Ongoing	(0.005)
6	C&A - Adults	Adults	In year contract reduction	Based on 2019/20 activity levels	One-off	(0.030)
7	C&A - Adults	Adults	In year contract reduction	Conversations with provider have identified £20,783 which can be removed from the contract	One-off	(0.021)
8	C&A - Adults	Adults	In year contract reduction	Reduce block contract funding by 1/3	One-off	(0.007)
9	C&A - Adults	Adults	Review and consolidation of day services for citizens with physical, sensory and learning disabilities, including the closure of one day centre	Review sufficiency of day services and following consultation, ensure an appropriate offer for all citizens currently accessing day services	Ongoing	(0.052)
10	C&O	Parking, Fleet & Passenger Transport	Create further capacity in Workplace Parking Levy (WPL) team to provide additional fee earning consultancy work in 2020/21	Following the success of our WPL consultancy contracts with Leicester City Council and London Borough of Hounslow, create the capacity within the WPL team to undertake further work with these and other interested local authorities, providing specialist fee earning consultancy work advising them on how they can deliver a WPL scheme	Ongoing	(0.040)

	Department	Service Area	Title of Proposal	Narrative	Duration	2020/21 £m
11	C&O	Parking, Fleet & Passenger Transport	Become warranty repairer for Maxus vehicles in the East Midlands	Become warranty repairer for Maxus vehicles in the East Midlands. Warranty work will generate at least £20k p/a from Quarter 4 with more expected through servicing, repairs, growth of the Maxus brand and becoming warranty repairer for other brands	Ongoing	(0.003)
12	C&O	Parking, Fleet & Passenger Transport	ULEV Framework	Speed up "go live" of the Council's ULEV Framework to commence in August 2020. Early implementation of ULEV Framework (reliant on Legal and Procurement) will enable NCC to capitalise on income opportunities	Ongoing	(0.010)
13	C&O	Parking, Fleet & Passenger Transport	Cashless Commuter Parking Zones	Cashless scheme at various locations	Ongoing	(0.056)
14	C&O	Parking, Fleet & Passenger Transport	Cashless Payment mechanism review – Install 50 card only Pay and Display machines on street	Currently there are 100 on-street pay and display parking machines which are at end of life and only take cash and card payments and need to be replaced. The proposal is to refurbish 50 of these machines and convert them to contactless card payments only moving towards a predominantly cashless parking operation. Retain 20 of the old pay and display machines which will still take cash payments and these will be strategically placed in close proximity to specific retail type locations to support customers over the next 12 months in the transition to a cashless parking system. Customers will also be able to pay via the cashless RingGo pay by phone option as well	Ongoing	(0.100)
15	C&O	Parking, Fleet & Passenger Transport	Meals at Home	Eliminate the meals at home deficit through process improvements	Ongoing	(0.013)
16	D&G	Public Transport	Flooding costs	Capitalise costs incurred due to flooding of Queens Drive - one-off only	One-off	(0.100)
17	D&G	Public Transport	Transforming Cities Fund	Recharge of relevant staff to Transforming Cities Fund	Ongoing	(0.080)

	Department	Service Area	Title of Proposal	Narrative	Duration	2020/21 £m
18	D&G	Public Transport	Travel centre released savings	Travel centre closure during lockdown - saving of agency staff	One-off	(0.050)
19	D&G	Public Transport	Public transport staffing	Revised staffing arrangements in the Travel Centre	Ongoing	(0.007)
20	D&G	Major Projects	Tram payments	One-off amount returned from Insurance rebate from Tram payments made monthly (following 2 year assessment)	One-off	(0.800)
21	D&G	Transport Strategy	Transforming Cities Fund funding Transport post	Use Transforming Cities Fund to pay for Senior Transport Officer	Ongoing	(0.045)
22	D&G	Transport Strategy	Transforming Cities Fund funding Transport post	Use Transforming Cities Fund to pay for Business Support Manager	Ongoing	(0.025)
23	D&G	Major Projects	NET reserve	Potential release of Tram land compensation money. There is a deadline of July 2020 after which point money can be made available for release from NET reserve	One-off	(3.000)
PORTFOLIO TOTAL						(5.909)

Children & Young People

Appendix 1b

	Department	Service Area	Title of Proposal	Narrative	Duration	2020/21 £m
1	C&A - Children's	Children's Integrated Services	Business support management	Reduction of 2fte Business Support Manager posts by returning some of the service to the frontline services	Ongoing	(0.038)
2	C&A - Children's	Children's Integrated Services	Restructuring of the Family Support Service	Family support teams move into specialist services aligned to social work teams and overseen by the specialist social work service managers, reducing by 4 fte Family Support Specialist posts	Ongoing	(0.100)
3	C&A - Children's	Children's Integrated Services	Restructuring of the Children's Placement Service Support Posts	Combining posts and providing different leadership capacity in Children's Placements Service to produce a saving and provide better oversight of children's placements commissioning	Ongoing	(0.002)
4	C&A - Children's	Children's Integrated Services	Grant Maximisation	Grant Maximisation	One-off	(0.075)
5	C&A - Children's	Children's Integrated Services	Reduce the Safe Families for Children contract	Reduction in Safe Families for Children contract (recurrent)	Ongoing	(0.008)
6	C&A - Children's	Children's Integrated Services	NGY Contract	Reduce our contribution to city centre Youth Centre (NGY)	Ongoing	(0.010)
7	C&A - Children's	Children's Integrated Services	Safe Families for Children	One-off additional reduction to the Safe Families for Children Contract	One-off	(0.012)
PORTFOLIO TOTAL						(0.245)

Communities

Appendix 1c

	Department	Service Area	Title of Proposal	Narrative	Duration	2020/21 £m
1	C&O	Public Realm Services	Street Scene Services	Reduction of 9 vacant roles across the Streetscene service	Ongoing	(0.222)
2	C&O	Public Realm Services	Procurement efficiencies and review of Streetscene expenditure budgets for 20-21	10% spend reduction across non-commercial expenditure budgets will create a saving of £45,000 in 2020/21	One-off	(0.045)
3	C&O	Public Realm Services	Streetscene Apprentice vacancies for 20-21	To hold current 13 x Streetscene Apprentice vacancies for 20-21 due to the current Covid-19 pandemic, and recommence recruitment in 2021/22	One-off	(0.100)
4	C&O	Neighbourhood Management	Community Centres	In year savings from community centres	One-off	(0.095)
5	C&O	Neighbourhood Management	Area Capital Fund	20% Top slice of the general fund proportion of the Area Capital Fund	One-off	(0.150)
6	C&O	Directorate Support	Training spend	Reduced Training in year concentrating on providing essential/statutory H&S training to meet the needs of the services	One-off	(0.020)
7	C&O	Directorate Support	Operation Hub vacancies for 20-21	Hold In Year vacancies for supported employees due to the current Covid-19 pandemic	One-off	(0.043)
PORTFOLIO TOTAL						(0.675)

Early Years, Education & Employment

Appendix 1d

	Department	Service Area	Title of Proposal	Narrative	Duration	2020/21 £m
1	C&A - Education	Education	College Street	Relocating grant funded services into College Street to maximise income	Ongoing	(0.023)
2	C&A - Education	Education	College Street Support post	Deletion of 1 fte supporting the services at College Street	Ongoing	(0.014)
3	C&A - Education	Education	Education Services Nottingham Officer	Deletion of 1fte Education Services Nottingham Officer supporting traded services	Ongoing	(0.014)
4	C&A - Education	Education	Transport Officer	Deletion of 1 fte transport officer	Ongoing	(0.019)
5	C&A - Education	Education	Customer Support Assistant	Deletion of 1 fte customer support assistant	Ongoing	(0.012)
6	C&A - Education	Education	Customer Services Assistant	Deletion of 1 fte customer services assistant	Ongoing	(0.009)
7	C&A - Education	Education Partnership	Education Partnerships	Staffing efficiencies across Education Partnerships to reduce by 1fte post	Ongoing	(0.006)
8	D&G	Economic Development	Innovation Fund	Release part of the Innovation Fund	One-off	(0.200)
9	S&R	HR & Transformation	Employability budget	In year freeze of employability budget that supports the councils ambition to employ 100 apprentices. The impact of the Covid-19 pandemic and the council's financial position make the recruitment and support of new apprentices in this financial year unsustainable	One-off	(0.350)
10	S&R	Strategy & Policy	Geographic Information System (GIS)	Reduction in geographical analytical capacity in the Analysis and Insight Team	Ongoing	(0.005)
PORTFOLIO TOTAL						(0.653)

	Department	Service Area	Title of Proposal	Narrative	Duration	2020/21 £m
1	C&O	Building Facilities & FM	Building Facilities & FM - Service redesign	Service redesign incorporating M&E Team, Property Maintenance Team, Support Services Team, Contracts and Commercial Team	Ongoing	(0.093)
2	C&O	Building Facilities & FM	In-house design services function	Re-scope delivering an in-house Design Services function and focus it on property condition work. This will remove the architectural design in-house capacity	Ongoing	(0.140)
3	C&O	Building Facilities & FM	In-house specialist cleaning service	Cease delivering an in-house specialist cleaning service including Window Cleaning, Mobile Cleaning & PAT Testing	Ongoing	(0.054)
4	C&O	Building Facilities & FM	Mail Room	Review full incoming and outgoing mail operation, implement hybrid mail solution for external mail and implement all digital incoming mail solution	Ongoing	(0.040)
5	C&O	Building Facilities & FM	External agency spend	BS/FM to cease all external agency spend and reduce consumable and operating equipment spend in year and 2021/22	Ongoing	(0.010)
6	C&O	Building Facilities & FM	Design Services efficiencies	Hold vacancies within year	One-off	(0.065)
7	C&O	Building Facilities & FM	Review of Facilities and Building Services expenditure budgets for 20-21	Spend reduction across non-commercial expenditure budgets will create a saving of £52,000 in 2020/21	One-off	(0.052)
8	C&O	Energy Services	Increased Income target	Increase in income targets through planned works, decreased expenditure costs (in year)	Ongoing	(0.050)
9	CEX	Legal & Governance	Legal restructure	Legal restructure	Ongoing	(0.014)
10	S&R	HR & Transformation	HR & Customer - councillor casework	Delete part time vacant hours (0.4 FTE) in councillor casework team	Ongoing	(0.005)
11	S&R	Executive Support	In year freeze of non-staffing Chief Executives budget	This budget supports a range of activities including twinning and international activity. This activity will be put on hold for the remainder of the financial year and reviewed for next year	One-off	(0.020)

	Department	Service Area	Title of Proposal	Narrative	Duration	2020/21 £m
12	S&R	Executive Support	Corporate Leadership Team (CLT)	Restructure and reduce the executive / administrative support to CLT	Ongoing	(0.021)
13	S&R	Executive Support	Executive Councillors	Restructure and reduce the executive / administrative support to Executive Councillors	Ongoing	(0.008)
14	S&R	Customer Services	Registration service	Delete a vacant post from the registration service	Ongoing	(0.007)
15	S&R	Customer Services	Restructure of Civic roles	Redesign the activity undertaken by the civic roles of Lord Mayor and Sheriff of Nottingham, ensuring the Lord Mayor role maintains its constitutional responsibilities and focussing ceremonial responsibilities on the Sheriff of Nottingham. This will allow for a reduction in transport and associated event costs and the removal of one post from the civic support team	Ongoing	(0.020)
16	S&R	Customer Services	Council House repair and maintenance budget	In year freeze on the Council House repairs and maintenance budget. Activity scheduled for this year will be replanned for the next financial year and beyond	One-off	(0.040)
PORTFOLIO TOTAL						(0.639)

	Department	Service Area	Title of Proposal	Narrative	Duration	2020/21 £m
1	C&O	Nottingham Catering	Revised Charging Model for Covid-19	In response to the change in schools and the minimal number of school meals that are being served, the council has been forced to review and revised its charging model in-year to its contracted schools for catering services. To protect the current and future stability of the service and to protect its employees, the council will be invoicing for an additional management fee to schools, to be paid from the schools grant for UIFSM which is not currently in use. Engagement with schools has commenced	One-off	(0.850)
2	C&O	Nottingham Catering	Bring forward School Meal Price increase	Increase the recommended price for a school meal by £0.10 from September 2020 to minimise the impact on services during the current and future financial years and to protect jobs. This will bring forward this planned price increase from April 2021 to September 2020	Ongoing	(0.010)
3	C&O	Nottingham Catering	Commercial Catering Redesign – Loxley	In response to the current Covid-19 crisis the Commercial Catering service will be reviewing the viability of all of its operation and implementing efficiencies and service reductions where necessary to align with future patterns of use and commercial uptake. The reduction in staffing will offset the loss of income from the reduced viability of the catering service in Loxley House due to occupancy levels. Not reducing the staffing to one supervisor and one apprentice for the operation of the café will cause a significant pressure to the net budget in future years	Ongoing	(0.036)

	Department	Service Area	Title of Proposal	Narrative	Duration	2020/21 £m
4	C&O	Nottingham Catering	Commercial Catering Redesign – Arboretum	In response to the current Covid-19 crisis, the Commercial Catering service will be reviewing the viability of all of its operation and implementing efficiencies and service reductions where necessary to align with future patterns of use and commercial uptake, which includes specifically the cessation of operations in the Arboretum Café. The reduction in staffing will offset the loss of income from the reduced viability of the catering service in the cafe due to visitor attendance levels. Parks & Open Spaces will seek to tender for an external operator of the café. 1.72 fte reduction	Ongoing	(0.010)
5	C&O	Nottingham Catering	Commercial Catering - Cashless Payments Only	Implement a cashless payment for cafes across all sites to remove cash collections	Ongoing	(0.005)
6	C&O	Nottingham Catering	Commercial Catering	Nottingham Catering will be seeking to introduce a new staffing structure and opening hours across remaining commercial sites to increase net income	Ongoing	(0.010)
7	C&O	Nottingham Catering	Use of Fare Share and/or alternative suppliers	Nottingham Catering will review is current supply contract for its commercial cafes food and provisions and seek to utilise alternative suppliers to reduce its costs	Ongoing	(0.005)
8	C&O	Nottingham Catering	Procurement Efficiencies for School Catering	Nottingham Catering will review is contracts for supplies and services for school catering and seek to utilise alternative suppliers to reduce its costs	Ongoing	(0.020)
9	C&O	Community Protection	Regulation and Enforcement Review 'Front Line First'	Reduction of management role through realignment of the City Centre Management service into uniformed services delivery	Ongoing	(0.030)
10	D&G	Major Projects	LIFT - Property replacement saving	Stop annual payments to allow purchase of property at the end of the scheme	One-off	(0.115)
11	D&G	Economic Development	Release reserves held for International work	Stop future funding of International work and contribution to relevant posts - one-off only as funded from reserves	One-off	(0.020)
12	D&G	Economic Development	Cancellation of MIPIM	Clawback of funding from Marketing NG due to MIPIM not taking place next year	One-off	(0.025)

	Department	Service Area	Title of Proposal	Narrative	Duration	2020/21 £m
13	CEX	Commercial Finance	Grant maximisation	Allocation of new burdens funding supporting existing resources	One-off	(0.252)
14	S&R	Commissioning & Procurement	Commissioning and Procurement - Service redesign	One off in year savings of £30,000 from delays in recruitment. Review structure for longer term savings	One-off	(0.030)
15	Corporate	Corporate Items	Remove Corporate Contingency	£1.475m budgeted for 2020/21 £82.5k requests pending to date	One-off	(1.393)
PORTFOLIO TOTAL						(2.811)

Health, HR & Equalities

Appendix 1g

	Department	Service Area	Title of Proposal	Narrative	Duration	2020/21 £m
1	C&A - Public Heath	Public Heath	External funding	Non recurrent external funding that supports initiatives already captured in the 2020-21 MTFP	One-off	(0.360)
2	S&R	HR & Transformation	Corporate Learning & Development	In year freeze of corporate Learning & Development budget. This budget covers the provision of corporate training activity across the council	One-off	(0.050)
3	S&R	HR & Transformation	HROD structure	Restructure and reduce by two F grade posts from across the HROD structure	Ongoing	(0.017)
PORTFOLIO TOTAL						(0.427)

Housing, Planning & Heritage

Appendix 1h

	Department	Service Area	Title of Proposal	Narrative	Duration	2020/21 £m
1	C&O	Safer Housing	Safer Housing team	Not filling 3.5 vacancies in the Core Safer Housing team in advance of a structural review of the Directorate	Ongoing	(0.125)
2	D&G	Planning	Local Plan reserve	One-off use of Local Plan reserve	One-off	(0.030)
PORTFOLIO TOTAL						(0.155)

	Department	Service Area	Title of Proposal	Narrative	Duration	2020/21 £m
1	C&O	Library Service	Library Service - RFID/PC replacement	Delay replacing the PCs and self-scan system for the check out and return of library books	One-off	(0.100)
2	C&O	Library Service	Library Service - savings on purchase of books	Reduce book purchases for 2020/21	One-off	(0.080)
3	C&O	Library Service	Library Service - vacancy saving	Do not appoint into frontline vacancies, taking savings from the amended opening hours due to the Covid-19 impact	One-off	(0.050)
4	C&O	Events	Reduction in events	Cancel one of the three remaining city events unless alternate funding can be found	Ongoing	(0.019)
5	C&O	Events	Armed Forces Events in 2020/21	Reduced financial support for external Armed Forces Events in 2020/21	One-off	(0.010)
6	C&O	Events	Events marketing	Savings from cancelled programme due to Covid-19	One-off	(0.016)
7	C&O	Events	Events Team - vacancy saving	Do not appoint into one event vacancy due to reduced capacity needs for this year	One-off	(0.015)
8	C&O	Public Realm Services	Closure of Bulwell Hall Golf Course Nov 2020	Close the golf course and explore external opportunities to secure a new leisure operator on site.	Ongoing	(0.018)
9	C&O	Public Realm Services	Play Areas	Close targeted, underused/poor condition city play areas by Dec 2020 and reduction of playground development budget (equipment and maintenance)	Ongoing	(0.010)
10	C&O	Public Realm Services	Parks and Open Spaces	Following the review of Parks and Open Spaces Operations, it is proposed to delete a number of current vacancies and absorb the work activity within the existing structure	Ongoing	(0.105)
11	C&O	Public Realm Services	Reduction of Park Attendants and closure of Clifton Sports Barn	Closure of dilapidated Clifton Sports Barn and reduction of two park attendant roles	Ongoing	(0.005)

	Department	Service Area	Title of Proposal	Narrative	Duration	2020/21 £m
12	C&O	Parks and Open Spaces	Parks and Open Spaces	Procurement efficiencies and review of Parks and Open Spaces expenditure budgets	One-off	(0.106)
13	S&R	IT	Income from European Social Fund bid	Additional savings generated from the IT training service	One-off	(0.050)
14	S&R	IT	Software/hardware costs	Savings on a pro rata basis in line with reducing staff numbers for the specific IT costs to support each member of staff with software licences and hardware such as laptops	Ongoing	(0.025)
15	S&R	IT	IT support	Variable costs for IT include an element for support which will generate an ongoing reduction in line with reducing staff numbers	Ongoing	(0.035)
16	S&R	IT	Voice contract	Savings arising from the renegotiated voice contract	Ongoing	(0.008)
17	S&R	IT	Move from O2 to Affinity/EE for mobiles	The contract for mobile devices with O2 ended in June 2020	Ongoing	(0.028)
PORTFOLIO TOTAL						(0.680)

	Department	Service Area	Title of Proposal	Narrative	Duration	2020/21 £m
1	C&O	Security	Security - Wollaton Hall	Integration of Security CCTV and alarm monitoring control rooms, to enable remote monitoring of site from the established Nottingham Control Centre - CCTV, NSI Gold accredited ARC, patrol and response service	Ongoing	(0.007)
2	C&O	Security	Security - Loxley House	Access control upgrade at Council HQ to only allow Council colleagues to enter the building outside of public opening hours, removing the requirement to have a guard on site outside of normal opening hours to enable ingress	Ongoing	(0.006)
3	C&O	Uniformed Services	Resident Parking Permits Introduce charge for 3rd Parking Permit	Review of resident parking permits and introduction of charges for 3rd permit and to identify resident categories that are exempt from charges. The first two permits will remain free of charge	Ongoing	(0.019)
4	C&O	Community Protection	Regulation and Enforcement Review 'Front Line First'	Reduction of senior management roles through realignment of services, resulting in a reduction of three Heads of Service. Redesign of services will also see a reduction of a third of the management roles and back office support, including a redesign of the ASB function	Ongoing	(0.128)
5	D&G	Directorate	Delete Directorate support post	Delete Grade E vacant post in Directorate	Ongoing	(0.026)
6	D&G	Major Projects	Staffing vacancy	Saving from the holding of a vacancy within the Service	One-off	(0.018)
7	S&R	Marketing & Communications	The Arrow Magazine	Change delivery method for one of the three editions planned for 2020/21 to be a digital copy supported with a small print run	One-off	(0.030)
8	S&R	Marketing & Communications	Advertising cost	Achieve efficiency in advertising cost	One-off	(0.025)
9	S&R	Marketing & Communications	Service re-design	Service re-design	Ongoing	(0.010)

	Department	Service Area	Title of Proposal	Narrative	Duration	2020/21 £m
10	S&R	Marketing & Communications	Advertising income	Achieve additional advertising income	One-off	(0.030)
11	S&R	Marketing & Communications	Temporary staffing	Temporary reduction in staff costs due to secondment or reduction in hours not to be back filled	One-off	(0.014)
PORTFOLIO TOTAL						(0.313)

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Overview & Scrutiny Committee
5 August 2020

Council Budget 20/21

Purpose

- These slides summarise budget information reported to the **21 July** Executive Board and will enable the Committee to scrutinise:
 - the Council's response to the in-year budget situation
 - the process being followed to develop an revised budget
 - any lessons learned to date
 - to look forward to the 21/22 budget process

Process to date

- Dedicated **CLT Finance & Recovery** meeting every Monday morning
- Dedicated **Leadership Finance** meeting every Tuesday morning
- Regular **Executive Panels** updates & discussions
- **Labour Group** updates & working group discussions with regard to proposals
- Financial position & financial risk assessment reported to **29 June** Special Executive Board
- Further update & consultation proposals reported to **21 July** Executive Board

Budget headlines reported to 21 July Exec Board

- Budget context prior to Covid-19:
 - Challenging financial position
 - Balanced budget set in March but projected gaps in future years - **£24.6m** in 21/22 & **£30.1m** in 22/23
 - Use of one-off measures to balance the budget
 - Overspend position since 2016/17

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- Updated budget gap for 2020/21 & the impact of Covid-19 on our finances

Budget item	£m
P1 Covid-19 extra spend & lost income	77.379
Covid-19 items not in P1 forecast	2.415
Unachievable 2020/21 budget savings	8.162
Gross Covid-19 Impact	87.957
Government Grants tranches 1 & 2	(19.823)
Government Grants tranche 3	(3.723)
Income compensation	TBC
Net Covid-19 Impact	64.411
Business As Usual (BAU) forecast overspend	3.612
Carried over 2019/20 Overspend	6.754
2020/21 Budget Gap	74.777
Consultation Proposals	(12.505)
Remaining Budget Gap	62.272

Government funding to date

- **£19.823m** of unringfenced funding from tranches 1 & 2 towards Covid-19 costs
- On **2 July** MHCLG announced tranche 3 of financial support including:
 - Further **£3.723m** of funding to cover spending pressures
 - Phased repayment of Collection Fund deficits over the next three years
 - Scheme to compensate income losses from sales, fees & charges
 - All relevant losses will be compensated at 75 pence in the pound for losses above the first 5% of budgeted income
 - Exact details of MHCLG's calculations & how much Nottingham will receive is currently unknown - initial estimates indicate that additional funding in the region of **£20m** (including the £3.723m in relation to pressures) may be received for 20/21

Consultation Proposals

- **£10.286m** one-off proposals & **£2.219m** ongoing savings were detailed in the appendix to the **21 July** Executive Board report

Lead Portfolio	2020/21 £m
Adult Care & Local Transport	(5.909)
Children & Young People	(0.245)
Communities	(0.675)
Early Years, Education & Employment	(0.653)
Energy, Environment & Democratic Services	(0.639)
Finance Growth & the City Centre	(2.811)
Health, HR & Equalities	(0.427)
Housing, Planning & Heritage	(0.155)
Leisure, Culture & IT	(0.680)
Regeneration, Safety & Communications	(0.313)
Total	(12.505)

Consultation

- **21 July** Executive Board began consultation
 - Will run up to end of September i.e. just before **5 October** City Council
 - Initial public feedback reported to **22 September** Executive Board

Consultation process will involve:

- Press/Staff/TU briefings
- Public communications e.g. Arrow, social media
- Public feedback through online survey on dedicated website
- 2 Zoom sessions with citizens to be conducted in last 2 weeks of August
- Engagement with stakeholder groups e.g. voluntary sector, business etc.
- Specific consultations on individual proposals where appropriate

Asks of Government

- Provide for the full cost incurred by local authorities in relation to Covid-19 as was promised at the start of the lock down period
- Compensate for all reduced income from fees and charges that have been impacted by Covid-19
- Underwrite the shortfall in Business Rates resulting from Covid-19 in full
- Compensate the Council for any shortfall against budget regarding the level of Council Tax collected as a result of Covid-19 in full
- Fund 100% of the Local Council Tax Support (LCTS) scheme to protect authorities against loss of council tax income due to an increase in claimants
- Public Works Loans Board (PWLB) debt – increased flexibility and reduce interest rates for PWLB debt

Next steps & options to balance

- **22 September** Executive Board

- Q1 monitoring
- Revised 20/21 budget – will include latest projections, funding & any updates following public consultation
- Medium Term Financial Strategy – will include refreshed financial outlook & strategy to address medium term situation

- **5 October** City Council

- Approve revised budget recommended by Executive – all 20/21 budgets will then be reset

- Options to balance:

- Further Government funding or financial flexibilities
- Use of Earmarked Reserves
- Voluntary Redundancy scheme

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**Overview and Scrutiny Committee
05 August 2020**

Draft Work Programme 2020/ 21

Report of the Head of Legal and Governance

1 Purpose

- 1.1 To consider the Committee's work programme for 2020/21.

2 Action required

- 2.1 To discuss the attached draft work programme for the remainder of the municipal year, and make any necessary amendments.

3 Background information

- 3.1 The Committee is responsible for setting and managing its own work programme.
- 3.2 In setting the work programme, the Committee should aim for an outcome-focussed work programme that has clear priorities and a clear link to its roles and responsibilities.
- 3.3 The work programme needs to be flexible so that issues which arise as the year progresses can be considered appropriately.
- 3.4 Where there are a number of potential items that could be scrutinised in a given year, consideration of what represents the highest priority or area of risk will assist with work programme planning.
- 3.5 Changes and/or additions to the work programme will need to take account of the resources available to the Committee.

4 List of attached information

- 4.1 Overview and Scrutiny Committee 2020/21 Work Programme.

5 Background papers, other than published works or those disclosing exempt or confidential information

- 5.1 None.

6 Published documents referred to in compiling this report

- 6.1 Overview and Scrutiny Committee reports and minutes.

7 Wards affected

7.1 All.

8 Contact information

8.1 Nancy Barnard, Governance and Electoral Services Manager,
nancy.barnard@nottinghamcity.gov.uk.

Overview & Scrutiny Committee 2020/21 Draft Work Programme

All Items subject to confirmation

DATE	ITEMS	CONTACT
05 August 2020	Terms of Ref	Governance
	Budget	NCC (TBC) + Cllr Sam Webster
	Work Programme 2020/21	Governance
09 September 2020	Update from the Portfolio Holder for Energy, Environment and Democratic Services	NCC (TBC) + Cllr Sally Longford (TBC)
	Nottingham City and the Covid-19 pandemic	NCC (TBC) + Cllr Sally Longford (TBC)
	Electoral registration	NCC (TBC)
	Citizen Survey/Consultations recommendations follow up	NCC (TBC)
	Colleague Satisfaction Survey follow up	NCC (TBC)
	Work Programme 2020/21	Governance
07 October 2020	Update from the Portfolio Holder for Communities, Highways and Strategic Transport	NCC (TBC) + Cllr Rebecca Langton (TBC)
	Update from the Portfolio Holder for Health, HR and Equalities (with a focus on the HR and Equalities remit)	NCC (TBC) + Cllr Eunice Campbell-Clark (TBC)
	Tackling race inequalities	NCC (TBC)
	Work Programme 2020/21	Governance
04 November 2020	Update from the Portfolio Holder for Regeneration, Schools and Communications (issues within the Regeneration and Communications remit)	NCC (TBC) + Cllr David Mellen (TBC)
	Crime and Drugs Partnership	NCC (TBC)
	Universal Credit follow up	NCC (TBC)
	Work Programme 2020/21	Governance
09 December 2020	Update from the Portfolio Holder for Adult Care and Local Transport (issues within the local transport remit)	NCC (TBC) + Cllr Adele Williams (TBC)
	Highways England	NCC (TBC) + Highways England (TBC)
	Flooding	NCC (TBC) + Severn Trent (TBC)
	Work Programme 2020/21	Governance

06 January 2021	Update from the Portfolio Holder for Finance, Growth and the City Centre	NCC (TBC) + Cllr Sam Webster (TBC)
	Economy Building	NCC (TBC)
	Work Programme 2020/21	Governance
03 February 2021	Update from the Portfolio Holder for Employment and Community Protection	NCC (TBC) + Cllr Neghat Khan (TBC)
	Employment services - interaction, effectiveness	NCC (TBC)
	Work Programme 2020/21	Governance
03 March 2021	Update from the Portfolio Holder for Housing, Planning and Heritage	NCC (TBC) + Cllr Linda Woodings (TBC)
	Section 106	NCC (TBC)
	Planning enforcement	NCC (TBC)
	Affordable housing	NCC (TBC)
	Heritage Panel	NCC (TBC)
	Work Programme 2020/21	Governance
07 April 2021	Update from the Portfolio Holder for Leisure, Culture and IT	NCC (TBC) + Cllr Dave Trimble (TBC)
	Fire Prevention and Safety	NCC (TBC)
	Work Programme 2021/22	Governance

DATE	ITEMS	CONTACT
Unscheduled		
Unscheduled		
Unscheduled		
Unscheduled		